Policies governing Extended Education courses, including refunds and use of Social Security Number, can be found at www.sonoma.edu/exed.

- If you need accommodations, the Disability Services for Students office is in Salazar 1049, phone 707-664-2677; TDD 707-664-2958.

PLEASE FILL OUT ALL INFORMATION AND PRINT CLEARLY: WE CANNOT REGISTER YOU WITHOUT COMPLETE, LEGIBLE INFORMATION.

**SSU Student ID Number**

**Name** (last, first)

**Other name(s)**

**Mailing Address**

**City, State, Zip**

**Preferred Phone**

**Preferred e-mail**

Note: Current SSU degree-seeking students must list their Sonoma State e-mail. We cannot use private e-mails for University business.

**Class level/degree (circle one)**

1. Freshman (1—29 units)
2. Sophomore (30—59 units)
3. Junior (60—89 units)
4. Senior (90+ units), no degree
5. Bachelor’s degree
6. Master’s degree
7. PhD or other Doctorate
8. Teaching Credential

**Sex:** F / M / Other:

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<th>Dept &amp; Course</th>
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<th>Title</th>
<th>Units</th>
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TOTAL

I have read and agree to abide by the refund and other deadlines and policies covering these courses, available at www.sonoma.edu/exed/geninfo. If my payment by check is not honored by the bank, or my credit card is declined, I understand that I am still responsible for all course fees, and that if payment is not received by SEIE within three business days of notification of a balance due, I may be disenrolled.

**Signature** ___________________________  **Date** ___________________________

- Print this form on two pages, not double-sided; we shred the second page after registration.
- DO NOT scan and e-mail this form; e-mail is not a secure method to transmit payment information.
- FAX to 707-664-2613 after completing bank card information below; or
- Bring with payment to SEIE Office, Stevenson 1012, between the hours of 8 AM and 5:00 PM Monday—Friday
- Mail to the address below (allow five business days to process). Check or money order may be made payable to Sonoma State University.
  SSU Extended Education
  1801 E Cotati Ave
  Rohnert Park, CA 94928
- When you are registered, you will receive a confirming e-mail.

Office Use:

PN Y/N 1 ________________ 2 ________________ 3 ________________
Students are required to provide the University with their correct social security numbers (individual taxpayer identification numbers) pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code. The Internal Revenue Service requires the University to file information returns that include the student’s social security number and other information such as the amount paid for qualified tuition, related expenses and interest on educational loans. That information is used to help determine whether a student, or a person claiming a student as a dependent, may take a credit or deduction to reduce federal income taxes. Students who do not have a social security number at the time of enrollment will be required to obtain a social security number and submit it to the University within 60 days. Failure to furnish a correct social security number may result in the imposition of a penalty by the Internal Revenue Service.

PAYMENT INFORMATION

Method of Payment  □ Check  □ Money Order  □ Credit Card (Circle one: VISA / MasterCard / Discover / American Express)

Cardholder’s name  ___________________________  For the amount  $ _________

Card number  ___________________________  Expiration date (mm/yy)  __________

I agree to abide by the deadlines and policies governing these courses, and I understand that if my payment by check is not honored by the bank, or my credit card is declined, I am still responsible for all course fees.

Signature  ___________________________  Date  ________________