

This form is for academically disqualified current or former SSU students who wish to take classes through Open University prior to reinstatement. For the full Open University policy, see

<http://web.sonoma.edu/exed/misc/open-university>

- *Students must get an Advisor's signature on this form before gathering signature(s) on the Open University Registration Form(s).*
- *A registration form is needed for each class. If you turn them in at separate times, attach a copy of this signed form.*

In consultation with an Advisor, students are recommended to repeat upper-division courses at SSU in which they received a C- or lower in order to raise their SSU GPA. If such courses are not offered or are no longer applicable to their major, other appropriate coursework may be selected. See http://web.sonoma.edu/registration/records/academic_disqualification.html for the full disqualification policy. Please note the following:

- *Repeat of Course guidelines are on the Registrar's Office site at http://web.sonoma.edu/registration/records/course_repeat.html*
- *Substitute courses may require filing an Academic Requirements Report Update Form in order to count for the major; see http://web.sonoma.edu/registration/records/pdf/ARR_Update_Form.pdf*
- *We cannot guarantee you a space in the class. Registration will take place the day classes start. If there is a waiting list, you must let us know when a space opens up so we can register you. We cannot track this for you.*

ADVISOR APPROVAL

By checking this box, I approve this student to take the department/course number(s) listed below (e.g. ENGL 314):

(1) DEPARTMENT/COURSE NUMBER

(2) DEPARTMENT/COURSE NUMBER

(3) DEPARTMENT/COURSE NUMBER

(4) DEPARTMENT/COURSE NUMBER

ADVISOR

SIGNATURE

DATE

STUDENT INSTRUCTIONS

1. Please fill out this form and provide it along with your Open University Registration Form(s) and SEIE Fee Payment Form.
2. Print the form and sign and date where indicated.
3. Submit to:

**SSU School of Extended and International Education
Stevenson Hall 1012
1801 East Cotati Avenue
Rohnert Park, CA 94928-3609**

FIRST NAME

LAST NAME

STUDENT ID

MAILING ADDRESS

CITY

STATE

ZIP

SSU STUDENT E-MAIL

TELEPHONE

DATE OF BIRTH (DD/MM/YYYY)

LAST SEMESTER ATTENDED

LAST NAME

FIRST NAME